



Peoples Vaccines Alliance Agility Fund Terms and Conditions

Only organisations that are part of the People's Vaccine Alliance (PVA) and have a history of working on COVID19 vaccine, test and treatment access and equity issues/ COVID19 vaccine, test and treatment access and equity issues, can apply for the PVA Agility Fund.

In order to submit an application for a grant, you must fulfil the following criteria:

1. Your organisation is an official member of PVA [as per this list](#).
2. Your proposal relates to a threat to COVID-related human rights work, to an urgent interventions, or to seize political opportunities for change that contribute to the removal of key barriers to COVID vaccine, diagnostics, and treatment equity.
3. You can evidence that the situation is unanticipated and/or time specific.
4. Your proposal demonstrates a realistic plan for a strategic change or solution to a specific problem within 1-6 months.
5. You can demonstrate that your project would benefit your local community and/or support the work of other alliance members or people in the broader movement.
6. Your organisation doesn't take money from pharmaceutical companies

Financial information

You can only apply if your organisation has a bank account that can be used to receive the funds you are requesting (this cannot be an individual's personal bank account)

If your application is successful, we will request the following bank details:

- Bank country
- Bank name
- Bank branch address
- Name of account holder
- Address of account holder
- Account number
- IBAN
- Type of account
- SWIFT/BIC
- Bank branch routing code
- If your bank use an intermediary bank for international payments? Name of intermediary bank
- Intermediary bank SWIFT/BIC
- Bank branch routing code

Selection Process and Due Diligence

All applications will be reviewed by the Frontline AIDS and PVA Global team, including contacting your referees and our regional presence. As part of our due diligence process, we may ask for additional information or evidence to support your application. This could include copies of your organisation's registration certificate; financial policies and procedures, donor reports, your organisation's annual report, online or documented evidence of involvement with the PVA



campaign. We suggest that you prepare relevant documents or internet links in case these are requested by the review team.

References

We will ask you provide details of two organisations/individuals that you have worked with on COVID-related advocacy, human rights, or in the past 2 years, and who have agreed to provide you with a reference. At least one of these references must be in the country where you operate. We will contact these organisations as part of our due diligence process. We may be delayed if you do not provide accurate contact details. We strongly suggest that you inform these individuals that we will be contacting them.

Budget

Please note that a budget of up to USD 20,000 will be available for specific PVA actions - research, campaign and advocacy products, communication materials, etc. Only proposals with pragmatic activities that align to the PVA Manifesto and that are critical to the applicants work to further PVA objectives, will be considered and approved.

Please detail your proposed activities using the budget template in the application form. Please note that there are several items that we cannot support:

- staff salaries will not be covered from this funding including rent
- overheads, unless overhead costs will directly support the activity
- medication
- toiletries
- food for individuals

Use of Funds

The grantee agrees:

- To implement the PVA Agility Fund grant in line with the proposal and budget signed off by Frontline AIDS
- To seek prior approval from Frontline AIDS for any changes in the proposed activities or the timeframe of the project
- To seek prior approval from Frontline AIDS to reallocate PVA Agility Fund grant to activities in the original signed-off proposal
- To either return to Frontline AIDS any funds not spent in accordance with the grant agreement by the end of the project duration. Or propose a new Agility Fund intervention to use these funds (we will ask you to submit a new proposal)
- In this case, please provide a brief description of your plan with the remaining funds
- Spend has to occur within the dates agreed within the contract

Reporting

Each grant holder is required to submit a full report using the template provided within 2 weeks of completing their grant activities. This date is calculated according to when the grant was disbursed and its duration. We will write to prompt you if we do not receive the report within this time. You will need to collect and keep receipts and evidence of expenditure for the report.



We will provide successful applicants with a reporting template to report on their costs and outcomes.

Please refer to our **Frequently Asked Questions** for more information.